**Cuckney Neighbourhood Plan**

**Meeting Minutes**

**Date:** 22 August 2013

**Time:** 7pm

**Location:** Cuckney Village Hall

**Present:** Natalie Cockrell(BDC) Georgina Smith (Cuckney)

JamesGreen (BDC) Richard Bower (Cuckney)

 David Collins (Cuckney) Claire Barlow (Cuckney)

 Mike Smith (Cuckney) Keith Barlow (PC, Cuckney)

 Jackie Cookson (Holbeck) Kym Wright (Norton)

 Darren Ridout (Welbeck) Sheila Browsford (Norton)

 AJ Gray (Cuckney)

**Minutes:**

**Update on July Meeting and Administrative Issues**

* The issue of who will chair the NP group was discussed, with David Collins agreeing to do so initially.
	+ Proposed by Mike Smith. Jackie Cookson seconded. Agreed by group
* 40 people attended July meeting
* The initial idea and general process of the NP was introduced, the decision to undertake a NP for the area covering Cuckney, Holbeck and Norton was put to vote and passed with only 1 objection
* NC has emailed David Collins funding application
* NC provided an overview on funding application process and how this money can be spent;
	+ Provided breakdown of locality funding and introduced Helen Metcalfe’s role
	+ Explained potential £10,000 funding through awards for all grant
	+ Money is to be controlled by Cuckney Parish Council but is to be spent by the NP Steering group

Questions & Further Comments

* David Collins will speak to Wendy Davies about controlling finances etc.
	+ Funding received cannot be used to pay Wendy as this wasn’t included in application (NC)
* Can paying Wendy Davies to act as Clark? (Mike Smith)
	+ No unfortunately not, someone from the steering group could take on this responsibility though (NC)
	+ Would not be in favour of this, expertise is built through repetition so if Wendy is experienced in this she would be preferred candidate (Mike Smith)
* Wendy could possibly take on financial responsibilities and the steering group could do the minutes? (Mike Smith)
	+ **Action Point: Will need to speak to Wendy, other members of the steering group to contact relevant PC’s about funding possibilities (David Collins)**
	+ AJ Gray to do minutes where possible

**Area Designation**

* We need to be sure on the area to be included in the area designation application (NC)
	+ Issue of Welbeck and Holbeck boundaries need to be checked (Darren Ridout)
	+ This shouldn’t be an issue, the current area designation includes the Welbeck area (David Collins)
* The steering group need to provide general ideas and a general direction of the plan to accompany the area designation application (NC)
	+ This must be agreed by all relevant PC and signed off by the Parish Council Chairman (NC)
* These ideas must be stressed as only initial ideas for the direction of the plan, so they are not forced on local residents as already decided upon (David Collins)
* **Action Point: Provide email for Mike Smith including steering group members initial ideas as well as examples of other groups AD applications (NC)**
* **Action Point: Mike Smith and AJ Gray to provide draft document to support area designation application.**

**Terms of Reference**

* Need to ensure that TOR are transparent and are acceptable for all included parties, including Welbeck Estate
* Raised point of potential for matched funding from Welbeck? (Darren Ridout)
* **Action Point: Look into any other NP examples that include a large land owner (NC)**
* **Action Point: Look into putting Welbeck and BDC information into the TOR, to be sent to Mike Smith (NC)**

**Initial Ideas/Comments from Steering Group**

* David Collins opened the floor to the group for their initial ideas for the general direction the NP could take
* More housing is definitely needed within the area, in particular housing to attract more younger people, should concentrate on the following; modern mixed housing, new services and local employment (Mike Smith)
	+ NC commented that the Core Strategy (CS) allocated 11 new houses for the area focused in Cuckney, but the NP can allocate more if justification for such is provided
	+ The NP can allocate space for employment, as well as providing services and facilities (NC)
	+ **Action Point: COMMUNITY RIGHT TO BID/BUILD/ASSET TRANSFER – these need looking into further (NC)**
* So the CS does not constrain us in terms of allocating development? (David Collins)
	+ No, not if evidence for such development can be provided (NC)
* Potential for sheltered housing in the area, particularly in disused agricultural buildings (Darren Ridout)
* Can Nottinghamshire County Council (NCC) be approached in terms of school capacity issues? (Darren Ridout)
	+ This information is already available, including the current new house to child ratio (NC)
	+ **Action Point: NC to provide information on NCC school capacity to the steering group**
* Need to discuss whether to work towards new build homes or concentrate on conversions, there is currently a large scope for conversion projects in Holbeck (Caroline Chambers)
* We need to rebuild the areas community, a clear elderly population exists and this needs catering for in terms of appropriate housing and services (Jackie Cookson)
* There is a potential for expanding the current artisan craft specialism within the area, particularly expanding into Holbeck, as well as possibly look into developing equine potential (Georgina Smith)
* Tourism potential needs looking at, for example log cabins as a visitor attraction, this could act as multiplier effect hopefully attracting new people into the area
	+ **Action Point: Should look into areas current assets, tourism?**
* Potential for workshops, particularly in Norton (Kym Wright)
	+ If this viable then Welbeck would be in support (Darren Ridout)
* Farm owners need involving in potential schemes for reusing agricultural buildings (Kym Wright)
	+ **Action Point : Potential agricultural sites for permanent use need identifying**
* Is there a way of attracting small holding through reusing rural sites? (Mike Smith)
	+ Difficult issues of creating small holding and potential housing conversions if land isn’t used for agricultural use (Darren Ridout)
	+ Any scheme would need justifying, this is a difficult issue (NC)
* **Action Point: NC to provide large maps of the area for next steering group meeting**
* Growth within the area is definitely needed, but we will not be sure of the required level and types of development until further studies are completed (AJ Gray)
* Need to ensure we don’t just build 10 houses in the area that local people do not want, and/or cannot afford (Darren Ridout)
* Small holdings do currently exist within the area, the NP could look into the potential of these (Caroline Chambers)
* Can we not remove older buildings that are not of use to the area? (Keith Barlow)
	+ This is unlikely, particularly in the CA (NC)
* **Action Point: NC to provide historic maps of the area**
* **Action Point: Darren to provide information and location of currently identified vacant and brownfield sites for NC, as well as information on current housing stock within the area. To be possibly inputted onto a GIS layer**
* **Action Point: DR to look into current small holding information**

**Next steps**

* AP: Will need to speak to Wendy, other members of the steering group to contact relevant PC’s about funding possibilities (David Collins)
* AP: Provide email for Mike Smith including steering group members initial ideas as well as examples of other groups AD applications (NC)
* AP: Mike Smith and AJ Gray to provide draft document to support area designation application
* AP: Look into any other NP examples that include a large land owner (NC)
* Look into putting Welbeck and BDC information into the TOR, to be sent to Mike Smith (NC)
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